

Detroit Greenways Coalition

Request for Proposals

January 1, 2009

The Detroit Greenways Coalition is seeking proposals for a consultant to facilitate the creation of a collaborative agreement.

Background

The Detroit Greenways Coalition includes 15 stakeholder groups – most of them community development greenway sponsors - that have coalesced around the creation of a thriving, seamless greenway system in the City of Detroit. The purpose of the group is to support and institutionalize the nascent greenway system, called the Detroit Greenways Network, by incorporating the built and planned greenways in Detroit along with its non-motorized connections.

The partners and their respective greenways include:

Greenway Managing Partners

- Bridging Communities – Fort Street Greenway
- Detroit Eastside Community Collaborative - Conner Creek Greenway
- Friends of the Inner Circle Greenway – Inner Circle Greenway
- Greater Corktown Development Corporation – Corktown-Mexicantown Greenlink
- Northwest Detroit Neighborhood Development - Lyndon Avenue Greenway
- Preserve Our Parks – Hamtramck Trail
- The Riverfront Conservancy – Detroit International Riverfront and Dequindre Cut
- Southwest Detroit Business Association –Southwest Detroit Dearborn Greenway
- University Cultural Center Association - Midtown Loop

Other Partners

- City of Detroit
- City of Hamtramck
- City Year Detroit
- Community Legal Resources
- Michigan Trails and Greenways Alliance
- GreenWays Initiative of the Community Foundation for Southeast Michigan

In January 2009, the Detroit Greenway Coalition will receive funding from the Kresge Foundation for operations, planning, and construction. This funding is prompting the Coalition to develop a more formal structure and decision-making process.

Goal

To facilitate the creation of a collaborative agreement among the members of the Detroit Greenway Coalition. Such an agreement would:

- A. Define Coalition membership,
- B. Define member roles and decision making process,
- C. Define accountability relationship between members and MTGA, and
- D. Define a process and criteria for evaluating, prioritizing, and recommending the funding Coalition member requests for greenway development and operations.

Scope of Assistance

The Coalition would like to engage a consultant to facilitate a series of discussions, including the possibility of a two one-day facilitated strategic planning sessions to accomplish our prescribed goals.

The final product would be a Memorandum of Agreement completed within two months. This would be followed up with a review six months after the original Agreement is delivered.

Qualifications of the Successful Bidder

- Similar experience facilitating successful collaborative agreements among organizational stakeholders.
- Availability to invest extensive time during the first quarter of 2009

Proposal Submission

Please provide the following information and try limiting your submission to two or three pages:

- A. Qualifications – Provide a brief two or three paragraph summary of your firm's qualifications and provide three references.
- B. Previous Projects – Provide examples of successful collaborative agreements, greenway/trails projects and/or Detroit community development projects you have worked on within the past two years. Indicate how these projects were successful as a result of your facilitation.
- C. Process – Provide a brief summary of how you would carry out the process and outline proposed timelines and deliverables.
- D. Cost – Provide a cost breakdown for the proposed scope of work including hourly costs with appropriate explanatory detail and justifying costs and calculations.

Responses

The proposal submission must be IN OUR HANDS NO LATER THAN 5:00 P.M. ON THURSDAY, JANUARY 15th, 2009.

Responses to this RFP are to be delivered to the following address:

Michigan Trails and Greenways Alliance
c/o Todd Scott
2721 Ferncliff Ave.
Royal Oak, MI 48073

Respondents must submit one original plus two copies of their proposal, including any supplementary attachments.

Please direct questions to: Todd Scott, Detroit Greenways Coordinator, MTGA, 248.808.1158, todd@michigantrails.org